



## Your Section 125 Account in the Palm of Your Hand

You will love the convenience of the Webber FSA Mobile App! It's free, and the quickest way to manage your Section 125 Account.

1

Simply download the Webber FSA app for your mobile device from the App Store or Google Play.



2

If you have not previously logged in, or if you are newly enrolled you are automatically assigned a temporary Login ID and Password. You **DO NOT** need to click "**New User? Find Your Account**".

*Temporary Login ID:* First Name Initial, Full Last Name, Last 4 of SSN

**Login ID Example:** Jane Smith = jsmith1999 (lowercase)

*Temporary Password:* Full SSN no dashes

Type your Username and Password into the appropriate fields and click LOGIN.

**Please Note:**

\*If you have signed onto the FSA Consumer Portal you will utilize the same credentials to access the FSA App.

\*If you have not logged into the Consumer Portal within the last four months, you will need to reach out to Webber Advisors to have your password reset

## On the app, under the Home Tab you will have the ability to:

- ✓ Check your account balance(s)
- ✓ Reimburse Yourself

Add a claim to reimburse yourself and upload your receipts directly from your phone's pictures. Make sure the picture is legible and contains the five following items:

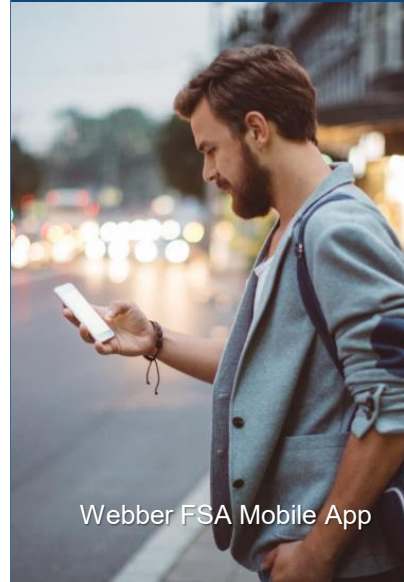
- Patient Name
- Provider Name
- Date of Service
- Description of Service
- Amount Paid

*If your employer has a Health Reimbursement Account (HRA), please upload a copy of all pages of the corresponding Explanation Of Benefits (EOB) from your medical insurance carrier*

- ✓ Scan Items for Eligibility with the built-in barcode scanner
- ✓ View and Upload Receipts
- ✓ If applicable, setup your bank account for reimbursement via direct deposit

## On the app, under the Profile Tab you will have the ability to:

- ✓ Contact Webber Advisors via toll-free number or email to connect directly with our Claims Department
- ✓ Add your bank account under Manage Bank Accounts
- ✓ Manage Debit Cards, if applicable
  - See mail date and debit card status
  - Order an additional set of cards (a \$5 fee will be charged directly to your FSA Account)
  - Report your card lost/stolen if you are unable to find your current card
- ✓ Change your username/password
- ✓ Enable fingerprint login



Webber FSA Mobile App

For questions about your Flexible Spending Account and/or MERP/HRA, please contact Webber Advisors' Claims Department at

(800) 326-9850 or e-mail [LNE-Claims@leavitt.com](mailto:LNE-Claims@leavitt.com)  
Monday through Friday 8:00 a.m. to 4:00 p.m.

 Leavitt Group  
WEBBER ADVISORS