

HOW TO ACCESS YOUR LNE ONLINE ACCOUNT

A quick guide to logging in, securing your account, and setting up direct deposit

Consumer Portal: <https://Leavittnortheastinsurance.lh1ondemand.com>

1

Go to the Consumer Portal

Use an internet browser on your computer, tablet, or phone.

IMPORTANT LOGIN NOTE

You are automatically assigned a temporary Login ID and password after enrollment. Do not select “Setting up a New Account.” Use the “Existing User” section.

TEMPORARY LOGIN ID

First-name initial + full last name + last 4 digits of SSN

Example: Jane Smith = JSmith1999

TEMPORARY PASSWORD

Your full Social Security number with no dashes.

Enter your username and password, then select LOGIN.

2

Secure and update your account

Complete the required fields the first time you log in.

1 SECURITY QUESTIONS

Establish your security questions, then select Submit.

2 NEW PASSWORD

Create a new password, then select Submit.

Want faster reimbursements? Continue to Step 3 on the next page to connect and verify your bank account.

SET UP DIRECT DEPOSIT

Quick, secure reimbursement payments to your bank account

3

Add and activate your bank account

Direct deposit is not active until the verification process is completed.

A SELECT THE DIRECT DEPOSIT LINK

Click "To get your money faster, setup a bank account for direct deposit."

C WATCH FOR A VERIFICATION DEPOSIT

A credit or debit between \$0.01 and \$0.99 will be sent within 10 days. Read the terms and select Submit.

E ACTIVATE THE ACCOUNT

On the Banking/Activate Bank Account screen, enter the exact amount deposited into your account, then select Submit.

B ENTER YOUR BANKING INFORMATION

Add your checking or savings account information. Review it carefully, then select Submit.

D RETURN TO THE PORTAL

After the deposit appears, log in and locate the Tasks section. Select "One or more bank accounts require activation."

F CONFIRM ACTIVATION

The bank activation warning will disappear. You can also verify the status under Accounts > Profile > Banking, where your bank account should show as active.

DIRECT DEPOSIT REMINDER

Your direct deposit will not be activated until you enter the verification amount and complete the activation process.

IMPORTANT NOTES

- Before leaving the online portal, fully submit every claim you entered. Claims that are not completely submitted will be lost when you exit the website.
- If you elected email communications, add DoNotReply@LeavittNortheastInsurance.lh1ondemand.com to your approved sender or safe sender list.

QUESTIONS?

Leavitt Northeast Insurance Claims Department

(800) 326-9850 | LNE-Claims@leavitt.com

Monday through Friday, 8:00 a.m. to 4:00 p.m.



Leavitt Northeast
Insurance